

AGC Tool Box Safety Talk

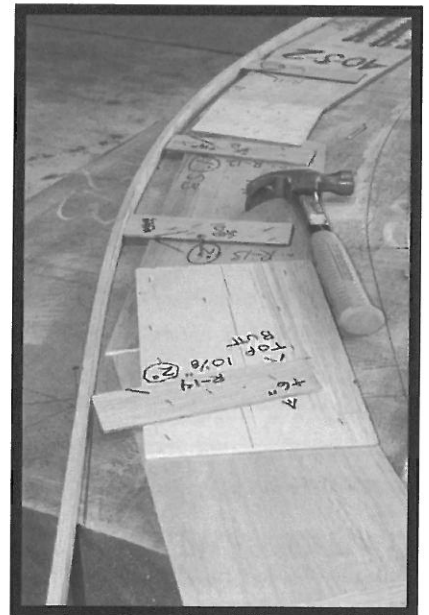
HOUSEKEEPING

INTRODUCTION

1. Review any accidents or “near accidents” from the past week.
2. Describe the hazards of the work as they relate to your project. Explain or show the SAFE way of doing the job.
3. Give the TOOL BOX SAFETY TALK

A safe workplace begins with good housekeeping. Routine housekeeping in the workplace can prevent accidents as fires and slips, trips, and falls. Follow these suggestions to help keep your workspace safe:

- Keep floors clear of debris and spilled liquids. Place warning signs or cones on wet floors.
- Put away tools and materials when you are through with them.
- Pick up all trash and scrap materials and dispose of them in correct containers. Place oily rags in an approved container, which is emptied on a daily basis or as warranted.
- Clean up dust. It can be flammable and explosive.
- Store materials properly. Do not place heavy items overhead. Secure materials so that they cannot fall or roll.
- Keep traffic areas clear of clutter, which can cause falls. This can include boxes of materials, cords, or cables.
- Make sure emergency exits and emergency equipment are not blocked. Never put equipment or furniture in front of an emergency exit - even for just a moment. Fire alarms, fire extinguishers and first aid kits should always be readily accessible.



TOOL BOX SAFETY TALK – Week 31



TOPIC: HOUSEKEEPING

To be **Completed** during the week of **07/23/2012**
 Please **Return** to the Safety Department by **07/30/2012**

Safety Fax: 480-726-0277
 safety@huntercontracting.com

Jobsite Supervisor/ Foreman: _____

Job #: _____

Upcoming Jobsite Activities Discussed:

- THA Reviewed
- Reminder – Daily Stretch & Flex
- Required Training Reviewed

MSDS Reviewed: _____

ATTENDANCE:

ATTENDANCE:							
Please <u>PRINT</u> Name	Circle One		Last 4 # of SS	Please <u>PRINT</u> Name	Circle One		Last 4 # of SS
	S	H			S	H	
1.	S	H		19.	S	H	
2.	S	H		20.	S	H	
3.	S	H		21.	S	H	
4.	S	H		22.	S	H	
5.	S	H		23.	S	H	
6.	S	H		24.	S	H	
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8.	S	H		26.	S	H	
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18.	S	H		36.	S	H	

SITE SPECIFIC TOOL BOX: _____
